

Tele: 05942-220051
E-mail: ssghorakhal@sainikschoolsociety.in



SAINIK SCHOOL GHORAKHAL
DISTT- NAINITAL(UTTARAKHAND)
PIN-263156

RFP No: SSGK/QM/WHITEWASH/2025-26

Date _____

Cost of the form Rs. 500/- paid vide SSGK MR No. / DD No. _____ dated _____

Earnest Money Rs 28,000/- paid vide DD No. _____ dated _____

INVITATION OF TENDER FOR WHITEWASH/PAINTING WORK
FOR THE PERIOD FROM 01 NOV 2025 TO 31 OCT 2026

1. Sainik School Ghorakhal, Nainital as buyer is inviting bids for Whitewash/Painting work. Bids in sealed cover are invited for services required listed in this RFP. Please superscribe the above mentioned Title, RFP No. and Date of opening of the bids on the sealed cover to avoid the bid being declared invalid. Bid envelope should clearly state **“Tender for Whitewash/Painting work.”**

2. The address & contact number for sending the tender/bids or seeking all clarification regarding this RFP are given below:-

(a) Bids/queries to be addressed to: Principal, Sainik School Ghorakhal
Post Office – Ghorakhal
District- Nainital (Uttarakhand)
PIN- 263156

(b) Postal Address: Principal, Sainik School Ghorakhal
Post Office – Ghorakhal
District- Nainital (Uttarakhand)
PIN- 263156

(c) Telephone No. of Contact Personnel 05942-220051

3. This RFP is divided into six parts as follows:-

(a) **Part-I** – Contains general information & instruction of bidders about the RFP such as the time, place of submission and opening of tenders, validity period of tenders etc.

(b) **Part-II** – Contains essential details of the items/ services required, such as the Schedule of Requirements (SOR), Delivery period, Mode of delivery and Consignee details.

(c) **Part-III** – Contains standard conditions of RFP, which will form part of the contract with the successful Bidder.

(d) **Part-IV** – Contains special conditions applicable to this RFP and which be also form part of the contract with the successful Bidder.

(e) **Part-V** – Contains evaluation criteria, Terms & conditions, format for price bids along with returnable Performa and Technical specifications.

(f) **Part-VI** – Financial Bid.

4. This RFP (single copy priced @ Rs 500/-) is issued with no financial commitment. The Buyer reserves the right to change or vary any part of RFP at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage. Bidders willing to quote the rate of items list provided in the RFP as **Appendix 'B'**.

5. Bidders are requested to indicate their acceptance of the above offer based on the terms and conditions as mentioned in the succeeding paragraph and as per **Appendix-C**.

Administrative Officer
For Principal

Part-I General Information

1. **Last Date and Time for Depositing the Bids:** 10 Oct 2025 (1500 hrs).
2. **Description of Work:** Boundary wall, Inner wall and Ceiling painting including gates with emulsion of reputed brand in existing colour with minimum two or more coats and a coat of compatible primer to given an even shade in entire office space. The work also includes cleaning of surface (wall/ceiling) with sand paper, cleaning of all dirt/grease/loose pieces of scales, preparation of surface including filing the pit holes, applying putty wherever required.
3. **Manner of Depositing the Bids:** Sealed Bids will be dropped in the Tender Box marked as **INVITATION OF TENDER FOR WHITEWASH/PAINTING WORK** kept at:-

Reception Room, School Main Gate-02, Sainik School Ghorakhal, Nainital

- (a) The Bidder has to submit complete proposal in the form annexed as Appendix 'B'. Details of whitewash/painting of the school building with specification placed at Appendix 'B'. No change in the amount of bid shall be permitted after submission of the bids. All the documents shall be duly signed and stamped by authorized person of supplier. The bids should reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for delay or non delivery/non-receipt of Bid documents. Bids sent by post, Fax or email will not be considered. The bid shall be signed by the authorized person and his/her full name and status to be indicated below the signature along with the official stamp of the firm. The bid should be packed in envelope before dropping into the tender Box. The tender will be placed in sealed envelop & addressed to The Principal, Sainik School Ghorakhal. The Name & address of the tenderer will inevitably be mentioned. The envelope will be marked in bold with **"INVITATION OF TENDER FOR WHITEWASH/PAINTING WORK."**
 - (b) Bidders are advised to visit the school premises to assess the required work and familiarize themselves with the local conditions. The Bidder may accordingly quote their rates for the required work for per sq. ft area. The rates quoted should be inclusive of all applicable taxes. Bidders should also indicate the total area to be painted.
4. **Time and Date for Opening of Bids:** 10 Oct 2025 (1530 hrs) If due to any exigency, the due date of opening of the bids is declared a closed holiday. The bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer.
5. **Location of the Tender Box:** Reception Room, School Main Gate No 02, Sainik School Ghorakhal. Only those Bids which are found in the tender box will be opened for consideration. Bids dropped in the wrong Tender box or received after the due date and time, will not be accepted and it will be rendered invalid.
6. **Place of Opening of the Bids:** The Reception room, School Main Gate No. 2 of Sainik School Ghorakhal. Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

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(Sig. of Presiding Officer)

7. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo/ letter pad inter alia furnishing the following details:-

- (a) Firm Name including complete postal/ e-mail address and Fax/ Telephone No.
- (b) Photocopy of PAN/TAN Number
- (c) Photocopy of Aadhar Card
- (d) GST number/TIN number
- (e) Detail of Account number, Account Type, IFSC Code, MICR Code (Along with one cancelled cheque or photocopy of Bank Pass Book)
- (f) Experience Certificate related services/supply (if any)
- (g) Detail of EMD Bank Draft
- (h) Price Bid Performa
- (i) MSME certificate (if available)

8. **Two Bid System:** The bids are being invited under Two Bid System and separate commercial and technical clauses (bids) will be considered. Only technical bid would be opened at the time and date mentioned above. Date of opening of the financial bid will be intimated after acceptance of the technical bid. Financial bid of only those firms will be opened, whose technical bids are found compliant/suitable after technical evaluation is done by the buyer.

9. **Clarification regarding contents of the RFP:** A prospective Bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than 14 days prior to the date of opening of the bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

10. **Modifications and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modifications or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail/Fax but it should be followed by a signed confirmation and should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security deposited by the bidder.

11. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

12. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post- tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

13. **Unwillingness to Quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bids, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

14. **Validity of Bids:** The Price quoted in the Bids should remain valid for 01 year from the last date of submission of the bids.

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15. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) as per advertisement published along with the Bid. The EMD may be submitted in the form of Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (CODE NO. 1352), A refundable amount of **Rs. 28,000/- (Rupees Twenty Eight Thousand only)** will be charged as EMD against the tender. As per chapter 4.7.7 of DPM 2009, bid security is not required to be submitted by those firms, who are registered with the Central Purchase Organization DG S & D, MSME and organizations registered with National Small Industries Corporation (NSIC) or concerned department of Ministry of the Government of India like NCCFI and Kendriya Bhandar. EMD is to remain valid for a period of 45 days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them without any interest whatsoever before the 30 days after the award of the contract. The bid security of the successful bidder would be returned without any interest whatsoever, after the receipt of the Performance Security (PBG) from them as called for in the contract. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

PART II - Essential Details of Items/Services

1. **Contract Period:** Contract period would be with effect from **01 Nov 2025** for one year. It can be extended upto 03 year subject to mandatory good performance and absolute discretion of Principal, Sainik School Ghorakhal. Please note that contract can be cancelled unilaterally by the School in case of any violation of terms and conditions of contract/default by the contractor as provided elsewhere in the contract documents/RFP.

2. **Eligibility Criteria:**

(a) An Indian national holding the valid identity proof such as Voter ID Card issued by Electoral Commission of India/Aadhar Card/ Ration Card/Driving License/Passport. He should not have any adverse/disciplinary case in police station.

(b) Self attested copies of following documents need to be attached:-

- (i) Firm Name including complete postal/ e-mail address and Fax/ Telephone No.
- (ii) Photocopy of PAN/TAN Number
- (iii) Photocopy of Aadhar Card
- (iv) GST number/TIN number
- (v) Detail of Account number, Account Type, IFSC Code, MICR Code (Along with one cancelled cheque or photocopy of Bank Pass Book)
- (vi) Experience Certificate related services/supply (if any)
- (vii) Detail of EMD Bank Draft
- (viii) Price Bid Performa
- (ix) MSME certificate (if available)

(c) Earnest Money Deposit of **Rs. 28,000.00 (Rupees Twenty Eight Thousand only)** is to be deposited as per advertisement payable by Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (CODE NO. 1352), with other documents as mentioned in RFP.

3. **Signing of Contract Agreement:** The successful bidders/contractor will be required to sign an agreement with the buyer within 30 days from the date of written intimation to the bidder to this effect.

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4. **Contract Operating Authority:** The contract for Whitewash/Painting work for Sainik School Ghorakhal, Nainital once finalised, will be operated by Principal, Sainik School Ghorakhal through its designated staff.

5. **Cancellation of the Contract in Part or in Full due to Contractor's Default:** If the contractor, in the opinion of the Govt/School authorities fails or neglects to comply with any of the terms and conditions of the contract or with any other issued there under then in such a case the Govt./School authorities shall without prejudice to any other right or remedies under this contract, have the right and be entitled to cancel the contract by giving 30 days notice in writing to the contractor, without being liable to pay any compensation for such cancellation. The contractor, however, will be entitled to be paid amount after deduction if any amount due to the Govt/School authorities towards outstanding rebate, water and electricity or rent and allied charges payable by the contractor. In the event of cancellation of the contract in the circumstances aforesaid, the contractor shall on demand by the Govt. or the authorized representative thereof, handover immediately, to the Govt, or the authorized representative of all Govt stores/components in the possession or custody of the vendors without waiting for the payment or even settlement of any claim already made or intended to be made by the contractor.

PART III – Standard Conditions of RFP

The Bidder is required to give confirmation of their acceptance of the standards condition of the request for proposal mentioned below which will automatically be considered as part to the contract concluded with the successful bidder (i.e. Seller in the Contract) as selected by the buyer. Failure to do so may result in rejection of the Bid submitted by the bidder.

1. **Law:** The contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to construction or performance, which cannot be settled amicably, shall be referred to the sole arbitration of the Principal, Sainik School Ghorakhal or person appointed by him on his behalf in terms of arbitration and conciliation act, 1996 as amended from time to time and the decision of such arbitration shall be final and binding on both the parties.

4. **Penalty for use of Undue Influence:** The seller undertakes that he has not given offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the contracts or forbearing to do or for having done or for borne to do any act in relation to the obtaining or execution of the present contract or any other contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present contract or any other contract with the government of India. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the

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commission of any offence by the seller or any employee of him or acting on his behalf, as defined in chapter IX of the Indian Penal Code 1860 or the Prevention of Corruption Act 1988 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract shall render the seller to such liability/penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the bank guarantee and refund of the amounts paid by the Buyer.

5. **Non-disclosure of Contract Documents:** Except with the written consent of the Buyer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

6. **Warranty/Guarantee:** The period of warranty/guarantee of the painting work product shall be obtained from the manufacturer of the product mentioned. The warranty/guarantee will commence from the date of final handing over of building after successful completion of work and to the satisfaction of school authority. Any damage or fading to the painting work during the warranty period will lead to re-paint once again by the bidder. If not, the EMD deposited by the bidder will be forfeited.

7. **Terms of Work Order:**

(a) The successful bidder will have to complete the painting work as indicated at Appendix 'B' within **60 days** from the date of conclusion of the contract or signing of work order unless the period is extended by mutual agreement.

(b) The material used in the painting work must be in brand new condition. Old material or open seal materials will be returned and vendor has to replace such material on his own expenses.

(c) The warranty/guarantee will commence from the date of final handing over of building after successful completion of work and to the satisfaction of school authority.

8. **Liquidated Damages/Penalty Clause.** The painting work of school building mentioned at Appendix 'B' shall be completed within the time schedule as given at para 7(a) to be reckoned from the date of work order failing which the contractor shall be liable to pay liquidated damages as compensation for an amount 0.5% per week but not exceeding 10% of the total amount or such smaller amount as the commission may decide on the said bid price of the whole work for every week delay but not exceeding 10% on the total value of the order.

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9. **Termination of Contract:** The Buyer shall have the right to terminate this contract in part or in full in any of the following cases:-

- (i) The work is delayed for causes not attributable to natural calamity for more than 15 days after the scheduled date of work order.
- (ii) The Seller is declared bankrupt or becomes insolvent.
- (iii) The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- (iv) For any other reasons which is in the opinion of Principal, Sainik School Ghorakhal cancellation of contract award.
- (v) As per decision of the Arbitration Tribunal.

10. **Notices:** Any notice required or permitted by the contract shall be written in the English/Hindi language and may be delivered personally or may be sent by registered pre-paid mail, addressed to the last known address of the party to whom it is sent.

11. **Amendments:** No provision of present contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this contract and signed on behalf of both the parties and which expressly states to amend the present contract.

12. **Transfer and sub-letting:** The seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present contract or any other part thereof.

13. **Taxes and Duties:** Price shall be inclusive of cost of product, all statutory taxes, duties, labour charges, levies and all cartage charges. Bid price shall be firm and final. No escalation whatsoever shall be payable. The bidder will be entirely responsible for all taxes and levies payable by him to the respective authorities.

PART IV – Special Conditions of RFP

The Bidder is required to give confirmation of their acceptance of special conditions of the RFP mentioned below which will automatically be considered as part of the contract concluded with the successful bidder (i.e. Seller in the contract) as selected by the buyer. Failure to do so may result in rejection of bid submitted by the bidder.

1. **Security Deposit:** The Bidder will be required to furnish a security deposit for Security against tender against an official receipt issued by school authority within 30 days of signing of the contract. The Security Deposit will be released only after expiry of the contract after adjusting outstanding dues, if any payable by the contractor. The security deposit is to be made in favour of Principal Sainik School Ghorakhal. The bidder is to note that once contract is finalised, after due negotiations of rates, has to deposit **security amount of 5% to 10% of the total cost in the form of Demand Draft**, before the indent for supply is placed. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he would have no further claim of the contract and forfeited amount.

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2. **Payment Terms:** It will be mandatory for Bidder to include their bank account numbers and other relevant e-payment details so that payment could be made through RTGS/NEFT etc or through cheques wherever feasible.

3. **Indemnity Bond:** The contractor shall indemnify Principal, Sainik School Ghorakhal.

(a) Any third party claims, civil or criminal complaints/liabilities, site mishaps, fire hazards & other accidents including death of any person/s or dispute and /or damages occurring or arising out of any mishaps at site due to his/his employee/representative fault or negligence.

(b) All claims, demands, actions, proceedings, losses, damages, liabilities, cost, charges, expenses or obligations that are occasioned to or may occasion to you as a result of non-payment of any statutory dues levied/taxes e.g. liveable on the contractor or the contractor committing breach of any of the rules, regulations, orders, directives, instructions that may be issued by any authority under the Central Government/State Government or any statute or law for the time being in force.

(c) Any damages, loss, death or expenses due to or resulting from any negligence or breach of duty on his/his employee/representative part.

4. **Force Majeure Clause:** Should any force Majeure circumstance arise each of the contracting party shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party with 10 days of its occurrence informs the other party in writing Force Majeure shall means fire, floods, natural disasters of other acts, that are unanticipated or unforeseeable and not brought about at the instance of the party claiming to be affected by such event or which, if anticipated or foreseeable could not be avoided or provided for and which has caused the non performance or delay in performance such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effect thereof on the performance of its obligations under this contract.

(a) Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the preset contract.

(b) In such circumstances, the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

(c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in Written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

(d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

(e) If the impossibility of complete or partial performance of an obligation lasts for more than 06 months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 days to the other party of the intention to terminate without any liability other than reimbursement of the terms provided in the agreement of the goods received.

5. **Claims:** The following claims clause will form part of the contract period on successful Bidder:-

(a) The quality claims will be raised solely by the buyer and without any certification/counter signature by the seller's representative.

(b) The contractor will be responsible for any eventuality such as specified at Part II, Part III and Part IV of RFP during the contract period. Discipline/adherence to security safety norms is the responsibility of contractor.

(c) The contractor and the personnel employed by him in discharge of the service shall observe all rules regarding security precaution as applicable to and enforced by Principal, Sainik School Ghorakhal. The decision of Principal in this regard would be final and binding.

(d) Principal, Sainik School Ghorakhal reserves the right to reject any offer without assigning any reason.

(e) The contractors undertake to see that no inflammable article is brought within the school campus area and on default the action will be decided by the Principal, Sainik School Ghorakhal.

(f) Any damages to the vendor occurred due to force Majeure or any negligence, Sainik School Ghorakhal will not be held responsible for the same.

6. **Repeat Order Clause:** The contract will have a repeat order clause, wherein the buyer can order upto 50% quantity of the items under the present contract within six months from the date of supply /successful completion of this contract, the cost, terms and conditions remaining the same. The bidder is to confirm acceptance of this clause. It will be entirely the discretion of the buyer to place the repeat order or not.

7. **Paying Authority:** Principal, Sainik School Ghorakhal, Nainital will be the paying authority. The payment of bills will be made on submission of the following documents by the contractor to the Paying Authority along with the bill (As applicable)

(i) Ink- signed copy of Invoice/ Seller's bill.

(ii) Details for electronic payment viz Account holder's Name, Bank Name, Branch Name and Address, Account Type, Account Number, IFSC Code, MICR Code (if these details are not incorporated in supply order/ contract)

8. **Transportation:** The stores shall be dispatched to the consignee by the contractor on his own arrangement.

9. **Quality Assurance:** The seller would be required to provide all test facilities on Buyer's premises during inspection the work. The material used in the painting work should be of the latest manufacture, production conforming to the current production standard and having 100% defined life at the time of delivery.
10. **Inspection Authority:** Principal/Administrative Officer, Sainik School Ghorakhal, Nainital is the inspecting agency.

Part V – Evaluation Criteria & Price Bid Issues

1. **Evaluation Criteria** – The broad guidelines for evaluation of Bids will be as follows:
- (a) Only those Bids will be evaluated which fulfil the technical eligibility criteria and meet the qualifying requirement of the RFP and have quoted the rates for all items in the financial bid.
 - (b) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
 - (c) **Finalising of L1 Firm** – The lowest bid will be decided on total sum of prices quoted for Whitewash/Painting work services. Further, the financial implication in the interest of school (Total services x Total Cost of each service, thereafter Net Cost). Cost of all items will be the deciding factor in addition to other parameters of RFP.
 - (d) All taxes and levies including GST must be mentioned with their rates and value. No further correspondence on submitted quotations will be entertained after closing date of tender.
2. **TERMS AND CONDITIONS FOR WHITEWASH/PAINTING WORK:**
- (a) The rates quoted should be inclusive of all charges, all taxes including GST for free delivery at the school site on stipulated date and time. The contract shall be for the period from **01 Nov 2025 to 31 Oct 2026**. However, it will come into effect from the date of actual issue of orders. The firm must compulsorily quote the brand/make of items along with rates.
 - (b) The firm must enclose copy of PAN Card and GST registration alongwith tender for documentary proof. If the firm does not enclose the above mentioned copies of the documents alongwith tender, the tender will be rejected at the time of opening of tender.
 - (c) Incomplete, illegible and over written tenders are likely to be rejected by the Board of officers. Also, it is not mandatory on the part of Principal, Sainik School Ghorakhal to award contract to the agency / firm quoting the lowest. The decision of the Principal is final in case of acceptance / rejection of any tender depending on merit/quality and the factors in the interest of the school.
 - (d) Inferior and sub-standard quality of painting and items used for painting will not be accepted.

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(e) Request for enhancement of rates of any services under any circumstances, will not be considered once the rates are finalised. Hence, the bidder is to quote rates accordingly, keeping the market forces factor in mind. The market standing of the contractor in terms of infrastructure, financial soundness, previous service to the school, etc., shall be verified before award of the contract.

(f) Payment will be made by RTGS/NEFT only, once in a month on submission of the corrected bill, within a month from the date of the receipt of the corrected bill for the items actually received in good condition. Alternatively, the school would prefer to directly credit the amount to the agency's business account with State Bank of India, through core banking system. 2% of TDS deduction from each payment will be made, as per rules of Income Tax. **No advance payment is permissible.**

(g) Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.

(h) The Principal, Sainik School Ghorakhal reserves the right to or not to demand any item / service, given in the tender. In case of any dispute, the decision of the Principal, Sainik School Ghorakhal shall be final which will be disposed of within the Nainital court jurisdiction only

(j) Rates should be written in figure as well as in words also.

(k) After the tendering procedure if any contractor would like to withdraw his tender, shown his inability to take up the contract after negotiation or in any reason not able to sign the agreement bond, the EMD deposited by the contractor will stand forfeited and he will have no further claim for the contract and forfeited amount.

(l) An agreement bond is to be executed on a non-judicial paper of Rs.100/- value by the approved supplier/ contractor before placement of order.

3. **Price Bid Performa:** Price Bid Performa for rate quoted by the bidder is attached as Appendix 'B'. The same must be used by the bidder for submitting the price bid for Whitewash/Painting work.

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Appendix-A
RFP No: SSGK/QM/
WHITEWASH/2025-26

ELIGIBILITY DOCUMENT

1. The following documents are to be attached with the Technical bid:
 - (a) Firm Name including complete postal/ e-mail address and Fax/ Telephone No.
 - (b) Photocopy of PAN/TAN Number
 - (c) Photocopy of Aadhar Card
 - (d) GST number/TIN number
 - (e) Detail of Account number, Account Type, IFSC Code, MICR Code (Along with one cancelled cheque or photocopy of Bank Pass Book)
 - (f) Experience Certificate related services/supply (if any)
 - (g) Detail of EMD Bank Draft
 - (h) Price Bid Performa
 - (i) MSME certificate (if available)

Note:

1. All documents are to be self attested and all pages of RFP/contract documents are to be signed by Authorized Signatory.
2. Attach acceptance of terms and conditions provided with RFP duly signed.
3. Contract is for providing services at Sainik School Ghorakhal as per the services mentioned in Schedule of Requirement (SOR) mentioned at Part-II of RFP.
4. Contractors will be required to enclose necessary documents to prove their eligibility as given above and include affidavit for no recovery of outstanding/Undertaking or NOC, wherever required.
5. List of items such as furniture, containers, display cabinet, electric and electronic equipments proposed to installed is to be mandatory attached with RFP (in case it is required). Prior permission is to be obtained from Principal for such item.

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage. I/We will be blacklisted and will not have any dealing with the Department in future.

Date: (Authorized Signatory of bidder)

Place:

(Sig. of Bidder)

(Sig. of Presiding Officer)

TECHNICAL SPECIFICATION

Sl. No	Description	Remarks
1	<p>Painting or whitewashing work (good quality paint) in existing colour with minimum one or more coats and a coat of compatible primer to give an even shade in entire building space. The work also includes cleaning of surface (wall/ceiling) with sand paper, cleaning of all dirt/grease/loose pieces of scales, preparation of surface including filling the pit holes, applying good quality putty (good quality) wherever required.</p> <p>The rates quoted shall include cost of all materials, labour, tools and any other expenses related with painting of walls , fixers and ceiling (wherever ceiling of Gypsum or concrete).</p>	
	(a) Labour charges for white washing, including wall scrubbing & Putty on wall surface as required (without material)	
	(b) Labour charges for white washing work, including wall scrubbing & Putty on wall surface as required (with material)	
	(c) Labour charges for Painting work on Door, window, Roof, ceiling surface with scrubbing (without material)	
	(d) Labour charges for Painting work on Door, window, Roof, ceiling surface with scrubbing (with material)	

(Sig. of Bidder)

(Sig. of Presiding Officer)

TECHNICAL BID

1. Firm Name including complete postal/ e-mail address and Fax/ Telephone No.
2. Photocopy of PAN/TAN Number
3. Photocopy of Aadhar Card
4. GST number/TIN number
5. Detail of Account number, Account Type, IFSC Code, MICR Code (Along with one cancelled cheque or photocopy of Bank Pass Book)
6. Experience Certificate related services/supply (if any)
7. Detail of EMD Bank Draft
8. Price Bid Performa
9. MSME certificate (if available)

(Sig. of Bidder)

(Sig. of Presiding Officer)

CHECK LIST

SI No	Bid Enclosures	Yes or No
	Bidder should positively write YES or NO	
1.	Whether Technical Bid (Envelope – A) and Commercial Bid (Envelope – B) prepared and stamped in all pages by the Authorized Signatory?	
2.	Whether EMD deposit is put in the Technical Bid (Envelope – A)?	
3.	Whether the Tender is submitted in two covers namely Technical Bid (Envelope – A) and Commercial Bid (Envelope – B)?	
4.	Whether two covers are put into an outer cover duly sealed with WAX?	
5.	Whether Technical Bid (Envelope – A) contains the following:-	
5.1	Bidder's covering letter in the Letter Head signed and stamped by the Authorized Signatory.	
5.2	Detailed profile of the firm.	
5.3	Copies of the Permanent Account Number (PAN/TAN).	
5.4	Copies of the Registration of GST number.	
5.5	Copy of Aadhar Card	
5.6	Details of Bank A/c	
5.7	Commercial Registration No.	
5.8	Certificate of recognition for satisfactory services by the institutions/organizations of repute.	
5.9	Quality /brand mentioned in the bid.	
5.10	Copies of the supply orders of educational institutions of repute where services have been supplied.	
5.11	Declaration that the firm has not been black listed by department/agency etc either by the State or Central Government.	
6.	The Rate and Amount of each services along with the applicable taxes (Envelope – B) has been filled or not and the same is signed and stamped by the Authorized Signatory.	
7.	EMD Bank Draft	
8.	MSME Certificate (if available)	

(Sig. of Bidder)

(Sig. of Presiding Officer)

Appendix-B
RFP No: SSGK/QM/
WHITEWASH/2025-26

PRICE BID FORMAT FOR TENDER FOR WHITEWASH/PAINTING WORK

1. **Price Bid:** The Price Bid Format is attached with the RFP as schedule. All Bidders are required to fill this up correctly for **Tender for Whitewash/Painting Work.**

Part VI

FINANCIAL BID

- Note:-** (a) Rates and Brand/weight(where applicable) to be quoted by the Bidder.
 (b) Rate for each items should be quoted please.

Sl. No.	Description	Rate
(a)	Labour charges for white washing, including wall scrubbing & Putty on wall surface as required (without material) Per Sqft
(b)	Labour charges for white washing work, including wall scrubbing & Putty on wall surface as required (with material) (with good quality paint/wall putty) Per Sqft
(c)	Labour charges for Painting work on Door, window, Roof, ceiling surface with scrubbing (without material) Per Sqft
(d)	Labour charges for Painting work on Door, window, Roof, ceiling surface with scrubbing (with material) (with good quality paint/primer) Per Sqft

2. Approximate area for Whitewashing work - 30,000 Sqft
3. Approximate area for Painting work - 10,000 Sqft
4. Any other relevant details.....

(Sig. of bidder)

(Sig. of Presiding Officer)

Appendix-C
RFP No: SSGK/QM/
WHITEWASH/2025-26

CERTIFICATE OF ACCEPTANCE OF
TERMS AND CONDITIONS OF TENDER

1. It is certified that all the terms and conditions as laid down in the RFP including its appendices and annexure are accepted by the company/bidder and the bidder undertakes to abide by all of them during entire tendering process and thereafter, if selected for Tender for Whitewash/Painting Work. It is further certified that any cost incurred on additional services required for completing the contract documents/process for providing related services would be borne by us.
2. I hereby unconditionally accept the conditions as laid down in RFP. Also, I unconditionally accept clerical and mathematical errors, if observed or liable to be rectified whenever noticed.
3. In case any provisions of Bid are found violated, school shall be at liberty to reject the Bid and invoke provisions of the Bid security declaration/forfeit own EMD and I shall not have any claim/right against school in satisfaction of this condition.

Date:

(Authorized Signatory of Bidder)

Place:

(Sig. of Bidder)

(Sig. of Presiding Officer)